



## **APPLICATION FOR COUNSELOR- IN -TRAINING PROGRAM**

Teens, ages-14-16, who exhibit leadership potential and have the desire to work in a camp setting, may be selected to participate in this program. An *application and interview* are required for consideration.

### **CIT Schedule 2020**

The CIT program is conducted in one 4-week session July 6-31, 2020. The first two weeks will consist of classroom training and workshops. The last couple of weeks CIT's will be with a senior counselor working towards their goals and getting hands-on experience. A complete schedule will be given to you on the first day of camp.

### **Counselor- in -Training Program**

The CIT program is heavily oriented to an understanding of all aspects of the camp operation. The CITs learn in a classroom setting and through hands-on activities. Emphasis is placed on team building, leadership skills, working with children and a comprehensive awareness of the Camp Ketcha program. CIT's will learn behavioral training, risk management, skills to motivate campers, learn marketable skills, job application workshop, interviewing workshop, job shadow a variety of staff and eventually lead a group under the supervision of a senior counselor. The CIT's will also work on an individual project throughout the course of the program and determine goals with the CIT director to guide them through the process. The culmination of the program will be an overnight camping experience. The group size will be limited.

### **Counselor- in -Training Fees**

The cost for the CIT program is \$500 for the four-week program and \$20 for the required annual registration fee.

### **Counselor- in-Training Application Process**

1. Counselor in Training Applicant (not your parent/guardian) needs to fill out the CIT application
2. Parent/Guardian needs to complete online registration including the required forms and necessary deposits of \$50 per week and the \$20 annual registration fee.
3. The Camp Director or CIT Director will contact you to schedule an interview.
4. Once your interview is complete we will mail you a letter regarding the status of your application. If you are accepted into the program it will include a list of what to bring. If you have not been accepted into the program the letter will include a refund check of your deposit and membership fee.
5. If you were accepted into the program, once you receive the letter you will not hear from us until we see you on the first day of the program. The CIT group always meets in the center of the circle on the upper field.
6. Once the program is complete you will receive a certificate of completion and a final evaluation.

**CIT APPLICATION**  
**to be filled out by the applicant, not the parent/guardian**

Name \_\_\_\_\_ Date of Application \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Email Address \_\_\_\_\_

Permanent Address \_\_\_\_\_

Permanent Telephone Number \_\_\_\_\_ Date of Birth \_\_\_\_\_

Have you ever been convicted of any crime, including child abuse or sex abuse crimes? YES  NO

If yes, explain. And list the court and docket number \_\_\_\_\_  
\_\_\_\_\_

When working directly with children, please check your age preference(s). (Check top two)

\_\_\_\_\_ Ages 3-4                      \_\_\_\_\_ Ages 7-8  
\_\_\_\_\_ Ages 5-6

**EDUCATION**

| School | Location | Course of Study | Dates |
|--------|----------|-----------------|-------|
|        |          |                 |       |
|        |          |                 |       |
|        |          |                 |       |

**VOLUNTEER WORK**

| Agency | Supervisor | Position | Address | Phone # | Dates |
|--------|------------|----------|---------|---------|-------|
|        |            |          |         |         |       |
|        |            |          |         |         |       |
|        |            |          |         |         |       |

**CAMP/RECREATION EXPERIENCE (As staff, volunteer or participant)**

| Camp | Position | Supervisor | Address | Phone # | Dates |
|------|----------|------------|---------|---------|-------|
|      |          |            |         |         |       |
|      |          |            |         |         |       |
|      |          |            |         |         |       |

**CERTIFICATIONS**

Please describe any certifications or training that may be useful for a CIT experience.

| <u>Name of Certification</u>     | <u>Issuing Organization</u> | <u>Expiration Date</u> |
|----------------------------------|-----------------------------|------------------------|
| First Aid                        | _____                       | _____                  |
| CPR                              | _____                       | _____                  |
| Water Safety Instructor          | _____                       | _____                  |
| Life Guard Training              | _____                       | _____                  |
| Other Certifications or Training | _____                       | _____                  |

**OFFICE RELATED SKILLS**

Check Skills/Experience with the following:

- Fax Machine       Copier

Computer Skills:

- Word Processing
- Spreadsheet
- Database

**PROGRAM SKILLS**

Please rank your skill/instructional ability for the following activities.

- “1” Those activities in which you can organize and instruct independently.
- “2” Those activities in which you can assist or co-instruct.
- “3” Those activities in which you have experience or an interest in.

Leave blank those activities in which you have no interest or experience.

**ARTS AND CRAFTS**

- \_\_\_ Batik/Tie Dyeing
- \_\_\_ Beading
- \_\_\_ Candle Making
- \_\_\_ Clay/Ceramics
- \_\_\_ Leather Craft
- \_\_\_ Nature Crafts
- \_\_\_ Painting
- \_\_\_ Weaving
- \_\_\_ Woodworking/Carving
- \_\_\_ Other \_\_\_\_\_

**AQUATICS**

- \_\_\_ Canoeing
- \_\_\_ Kayaking
- \_\_\_ Life Guarding
- \_\_\_ River Rafting
- \_\_\_ Sailing
- \_\_\_ Swimming Lessons

**CHALLENGE COURSE**

- \_\_\_ High Ropes
- \_\_\_ Low Ropes
- \_\_\_ Initiatives
- \_\_\_ Cooperative Games

**ENVIRONMENTAL EDUCATION**

- \_\_\_ Astronomy
- \_\_\_ Birds
- \_\_\_ Conservation
- \_\_\_ Forest Ecology

- \_\_\_ Flowers/Trees
- \_\_\_ Insects
- \_\_\_ Marine Biology
- \_\_\_ Geology
- \_\_\_ Weather
- \_\_\_ Wildlife
- \_\_\_ Other \_\_\_\_\_

- \_\_\_ Parachute Activities
- \_\_\_ Soccer
- \_\_\_ Volleyball
- \_\_\_ Ultimate Frisbee
- \_\_\_ Other \_\_\_\_\_

**OUTDOOR LIVING SKILLS**

- \_\_\_ Backpacking
- \_\_\_ Fire Building
- \_\_\_ Hiking
- \_\_\_ Knot tying
- \_\_\_ Low Impact Camping
- \_\_\_ Orienteering
- \_\_\_ Outdoor Cooking
- \_\_\_ Shelters
- \_\_\_ Survival
- \_\_\_ Trip Leading
- \_\_\_ Other \_\_\_\_\_

**PERFORMING ARTS**

- \_\_\_ Creative Dancing
- \_\_\_ Creative Drama
- \_\_\_ Folk/Square Dancing
- \_\_\_ Native American History
- \_\_\_ Instrument(s) \_\_\_\_\_
- \_\_\_ Line Dancing
- \_\_\_ Play Directing
- \_\_\_ Song Leading
- \_\_\_ Skits
- \_\_\_ Story Telling
- \_\_\_ Other \_\_\_\_\_

**SPORTS/GAMES**

- \_\_\_ Archery
- \_\_\_ Baseball/Softball
- \_\_\_ Basketball
- \_\_\_ Frisbee Golf
- \_\_\_ New Games

**SUPPLEMENTAL QUESTION**

Please answer, on a separate sheet of paper, the following:

**ALL APPLICANTS**

1. What contribution can you make as a Counselor in Training at Camp Ketcha? Include why you want to work in a camp setting.
2. Do you feel that you would be a good role model for children and why?
3. Please describe your previous experience with children.

I CERTIFY THAT THE FACTS CONTAINED IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND UNDERSTAND THAT, IF ACCEPTED INTO THE PROGRAM, FALSIFIED STATEMENTS ON THIS APPLICATION SHALL BE GROUNDS FOR DISMISSAL.

SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

**Please return this application to:**

**CIT APPLICATION  
Camp Ketcha  
336 Black Point Road  
Scarborough, ME 04074**