

Ketcha Outdoors Campminder and Camp in Touch Information

What is the difference between Campminder and Camp in Touch?

- **Campminder** is the software that we use as staff to manage your account, run reports, handle billing, look up medical information, etc.
- **Camp in Touch** is the parent/family log in to manage your own account, see your registrations, update and fill out forms, make payments, etc.

I had a previous Campbrain account. Did my information migrate over to the new system?

- Yes! If you have registered for a Ketcha Outdoors program in the past (summer camp, aftercare, vacation camp, or preschool) your family should have their basic information in Camp in Touch.
- Mistakes happen- please double check your information in our new system to be sure it is correct and that all family members are connected. Please let us know if that is not the case.
- Use the email used to log into Campbrain in order to log into Campminder/Camp in Touch.

Will I need to pre-register this year?

- No! If you had an account in Campbrain you will have a Camp in Touch account (instructions below on how to log in for the first time). If you are new to us you do not need to create an account ahead of time.

When will I fill out my forms?

- This year forms will be available to fill out AFTER you have registered and are not required for enrollment on registration day. All forms will be due ONE month before the start of camp. Campers with missing forms may not be able to attend Ketcha Outdoors programming.

Where can I find even more information about Camp in Touch?

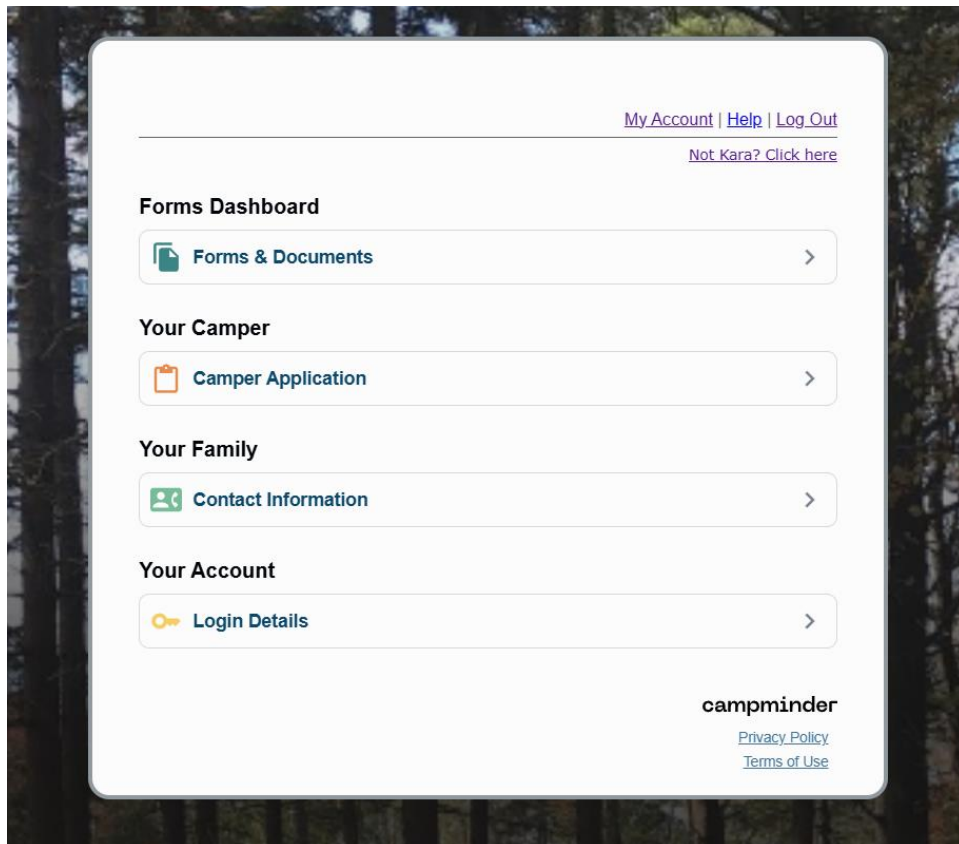
- Here is Campminders help page for parents and families:
<https://help.campminder.com/en/articles/7786491-campintouch-parent-login-and-faq>

Are there any other important links for Ketcha?

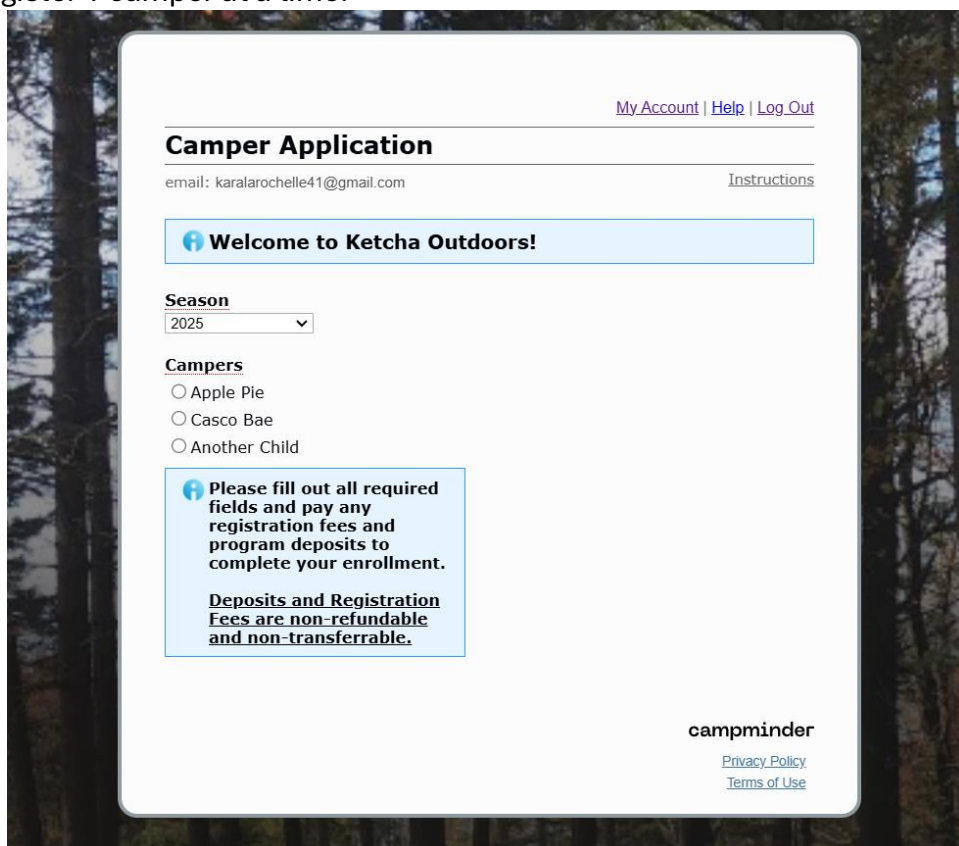
- Yes! Here is where you can look up our rates and dates for all programs:
<https://ketcha.campintouch.com/ui/unrestricted/pricing/DatesAndRates>

For **Returning Families to Ketcha Outdoors – You should already have a Camp in Touch account, follow this link: <https://ketcha.campintouch.com/v2/login/login.aspx>**

1. If you are a returning family, you should have an account already. If you are familiar with logging into Camp in Touch, enter your email and password and skip to 2. If not, follow the instructions a-d below:
 - a. Click on Retrieve/Set Password
 - b. Enter the email address you used to sign into your old Campbrain account
 - c. Check your email for instructions on creating a password and logging in.
 - d. Continue to step 2.
2. Under “Your Camper” select “Camper Application



3. Select the season and camper you'd like to register or select "another child". Please note you will need to register 1 camper at a time.



4. Continue to the camper application and follow the instructions listed below

For Families **New** to Ketcha Outdoors - If you do not have a Camp in Touch account, follow this link to set up your account and register:

<https://ketcha.campintouch.com/ui/forms/application/camper/App>

Instructions below are for ALL camper applications (new and returning families).

1. Follow the link above to go to our Camper Application. Fill out all required fields (underlined in red: Camper Name, Preferred Name, 2024-2025 Grade, School) about your camper, agree to the terms of use and privacy policy, and then select Begin Application at the bottom.

Camper Application
email: summercamp@ketchaoutdoors.org [Instructions](#)

Welcome to Ketcha Outdoors!

Season: 2025
How did you hear about us?: Select

Please fill out all required fields and pay any registration fees and program deposits to complete your enrollment. Deposits and Registration Fees are non-refundable and non-transferrable.

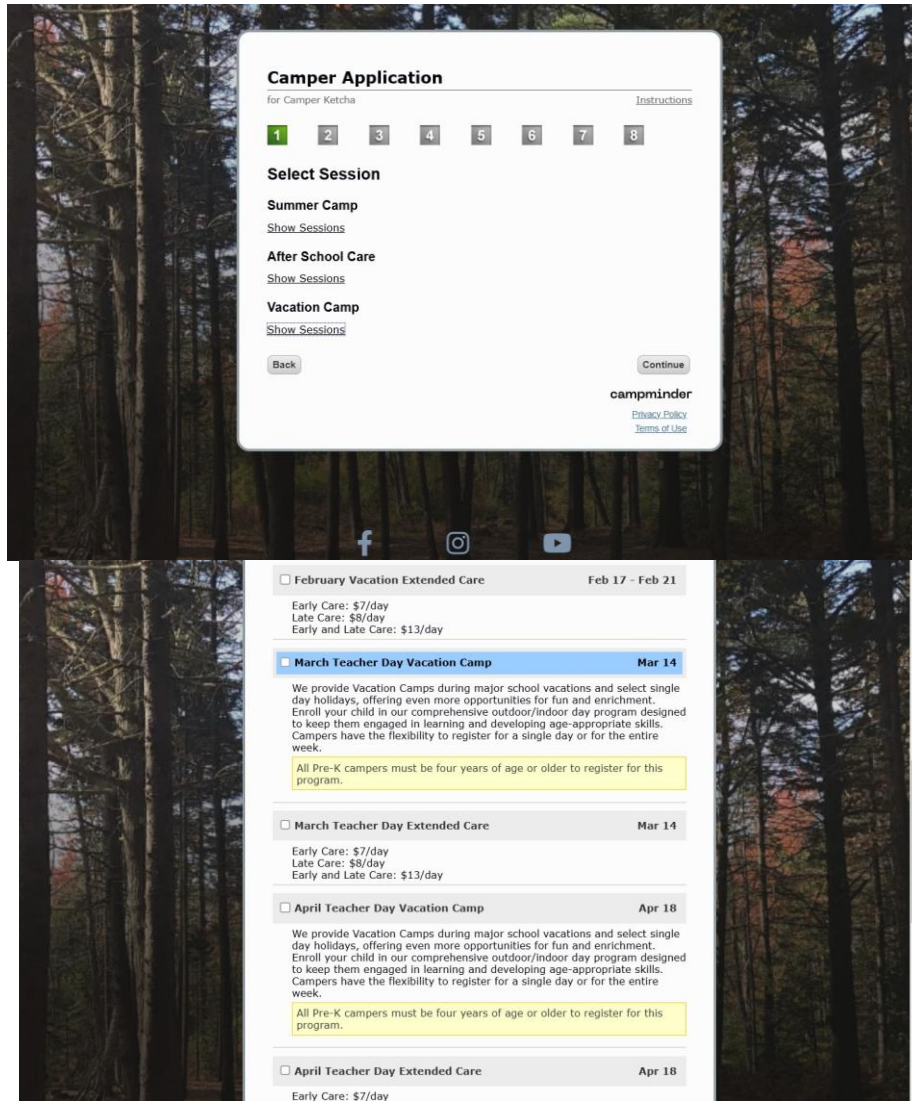
NAME CAMPER GOES BY:
First Name:
Middle Name:
Last Name:
Preferred Name:
Suffix: None
Gender: Male Female
Gender Identity: Select
Pronouns: Select
Date of Birth: MM/DD/YYYY
Grade: Select (2024-2025 SCHOOL YEAR)
School:

I agree to the [Terms of Use](#) and [Privacy Policy](#).

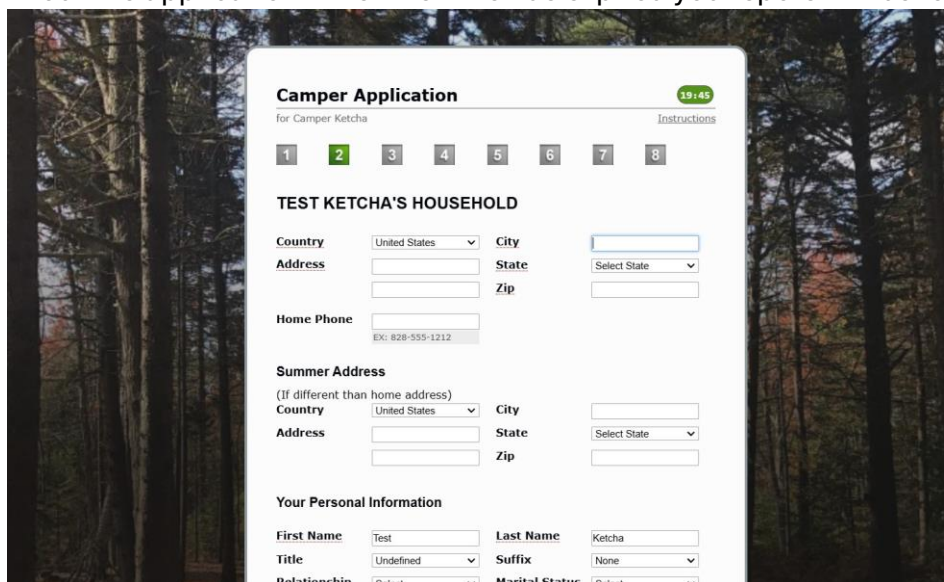
Begin Application

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2. On page 1 you will find the programs that we offer that are available for registration. Click on “Show Sessions” underneath the program you’re registering for. You may select multiple programs and sessions including extended care options. Select Continue when ready to move on.



3. Page 2 will allow you to add in your household information. Your spot will save for 20 minutes while you fill out the application. After the time has expired your spots will be forfeited.



4. Additionally on page 2 you can remove the second parent/guardian fields or add another parent/guardian who lives at a different address.

First Name	<input type="text" value="Test"/>	Last Name	<input type="text" value="Ketcha"/>
Title	<input type="text" value="Undefined"/>	Suffix	<input type="text" value="None"/>
Relationship	<input type="text" value="Mother"/>	Marital Status	<input type="text" value="Single"/>
Work Phone	<input type="text"/>	Login Email	<input type="text" value="summercamp@ketchao"/>
Cell Phone	<input type="text" value="2078838977"/>	Other Email	<input type="text"/>
Other Phone	<input type="text"/>	Occupation	<input type="text" value="Camp Director"/>

Second Parent/Guardian

First Name	<input type="text"/>	Last Name	<input type="text"/>
Title	<input type="text" value="Undefined"/>	Suffix	<input type="text" value="None"/>
Relationship	<input type="text" value="Select"/>	Marital Status	<input type="text" value="Select"/>
Work Phone	<input type="text"/>	Login Email	<input type="text"/>
Cell Phone	<input type="text"/>	Other Email	<input type="text"/>
Other Phone	<input type="text"/>	Occupation	<input type="text"/>

[CANCEL ADDING SECOND PARENT/GUARDIAN](#)

[Add another parent/guardian who resides at a different address](#)

Emergency Contacts

In the event you or another parent/guardian cannot be reached, please provide two alternate contacts.

	Name & Relationship	Telephone Number
Contact 1	<input type="text" value="JOHN DOE (UNCLE)"/>	<input type="text" value="303-555-7724"/>
Contact 2	<input type="text"/>	<input type="text"/>

- Finally on page 2 you will need to enter two emergency contacts who are not parents/guardians and any promo codes you have been provided and select Continue.

Work Phone	<input type="text"/>	Login Email	<input type="text" value="summercamp@ketchao"/>
Cell Phone	<input type="text" value="2078838977"/>	Other Email	<input type="text"/>
Other Phone	<input type="text"/>	Occupation	<input type="text" value="Camp Director"/>

[Add second parent/guardian](#)

[Add another parent/guardian who resides at a different address](#)

Emergency Contacts

In the event you or another parent/guardian cannot be reached, please provide two alternate contacts.

	Name & Relationship	Telephone Number
Contact 1	<input type="text" value="Emergency Contact"/>	<input type="text" value="2078838977"/>
	<input type="text" value="JOHN DOE (UNCLE)"/>	<input type="text" value="303-555-7724"/>
Contact 2	<input type="text" value="Authorized Grown Up"/>	<input type="text" value="2078838977"/>

Promotions & Coupons

[Please supply valid Promotional codes and/or coupons.](#)


Promotional Code/Coupon

Save your work and complete this form at a later time

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- Page 3 will allow you to upload your camper's photo, add their cell phone number (not required but helpful for older campers if they have a phone), and up to 1 friend request (for summer camp and vacation camp only). Click continue when you have finished.

Please upload a current photo of the camper by clicking on the image to the right.



[Click Here to Upload](#)

Camper Cell Phone

Enter **ONE** friend request below.

We accept Friend Requests for School Vacation Camps and Summer Camps only.

We cannot accept friend requests for summer camp after May 15th.

Enter up to 1 **bunk or cabinmate requests** below.

We make every effort to honor friend requests, but they are not guaranteed.
No summer friend requests will be accepted after May 15th

7. Page 4 will ask you some demographics questions

Have you read through the Cancellation Policies for the Program you are registering your camper for?

DEMOGRAPHICS INFORMATION

Please specify your camper's Ethnicity:
Not Hispanic or Latino

Please specify your camper's Race:
White

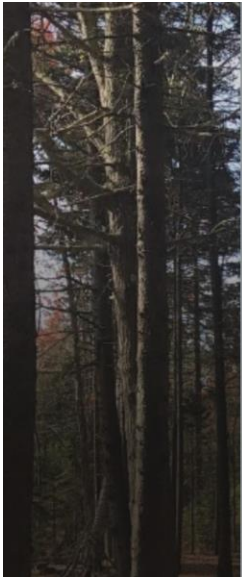
What language does your camper mainly speak at home?
English

[Back](#) [Continue](#)

[Save for Later](#) Save your work and complete this form at a later time

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8. Page 5 will have you read through our Essential Eligibility Criteria/Camper Readiness Policies. Make sure to read thoroughly and select each camper readiness box. If you are unsure if your child will be able to do these things, please pause your application and reach out to summercamp@ketchaoutdoors.org. Once you have completed reading our EECs sign and date to confirm you have read and understand.



healthy and safe camp experience. Our camp may be able to accommodate a camper if it does not significantly alter the fundamental nature of the camp experience, jeopardize the health and safety of the camper or other campers/staff/volunteers, or place an undue administrative or financial burden on camp.

If Camp Ketcha ends up not being a good fit for your child, then we are happy to help connect you with another camp better suited to their needs and interests.

Camper Readiness Looks Like: (check to confirm your camper can)

- Campers can use established coping mechanisms following an event that causes frustration, sadness, anger, or other difficult emotions.
- Campers can ask for help and communicate their basic needs.
- Due to the nature of our program, campers go between program areas throughout the day. Campers can navigate transitions and get from location to location throughout the day.
- Campers can stay with their group throughout the camp day.
- Campers are able to independently navigate hills, uneven trails, and rough terrain.
- Campers can follow verbal directions.
- Campers can manage their basic personal hygiene independently which includes toileting, hand washing, and changing in and out of clothing.
- Campers can contribute to a safe camp community.
- Campers must be able to function in a group setting in a positive and cooperative manner that displays tolerance and respect for self and others.
- Campers can stay away from technology and electronic devices for the full duration of the camp day.
- Campers can manage the sensory stimulation of a frequently large, loud, and energetic group environment.
- Campers can demonstrate age-appropriate social and emotional skills in managing personal boundaries, relationships, communication, stress, and conflict.

What support can our staff typically provide?

Staff are able to help campers talk through difficult moments and provide peaceful conflict resolution as needed.

Staff can provide age appropriate support and coaching with basic needs such as changing, toileting, and hand washing.

Staff can support campers through transitions with visual schedules, reminders, and positive incentives.

What support can we not safely provide?

Extensive behavioral support that requires 1:1 support of a camper. *Please note that if your child receives 1:1 support at school they will typically need 1:1 support at camp. Camp Ketcha does not provide 1:1 services but we can accommodate those services when provided by parents, the school, or a third party service.*


We are not able to accommodate medical issues requiring treatment beyond the scope of our health center and Camp Nurse as outlined in our Standing Orders prescribed by our Camp Doctor.


Please sign your name to confirm you have read and understand our Camper Readiness policies **Date**

Test Ketcha 01/13/2025

Save your work and complete this form at a later time

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Test Ketcha 01/13/2025

Save your work and complete this form at a later time

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9. Page 6 will show you all Ketcha Outdoors cancellation policies. Please take a moment to read the applicable policy(ies) for the program(s) you are enrolling in and sign and date acknowledging you have read and understand them.

least seven full weeks of camp. For example, if you register for ten weeks and cancel four weeks we will only be refunding you for three of those weeks (with cancellation fees per our regular cancellation policy).

If you register on January 21st for less than seven weeks your registration will be removed, and you will be charged a \$100 admin fee per camper.

Medical Emergency Cancellation for severe medical issues

A doctor's note must be sent to us within one week of you notifying us in writing to request the cancellation.

The Ketcha Outdoors Admin team will review your request and if approved you will receive a refund of what you have paid minus the \$50 non-refundable deposit per week and \$25 registration fee and a \$50 late cancel fee.

I have read and understood Ketcha Outdoor's Program Cancellation Policies **Date** 01/13/2025

Save your work and complete this form at a later time

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10. Page 7 will show you what you've registered for, your overall balance, and then what is due now. You will be able to select a payment schedule and method. You can pay by credit/debit card or ACH. The information you provide will be saved for future installment payments and will be used for your "due now" amount. You can log in at any time to pay down your balance in between installments. You will also be able to update your payment information in your account.

Payment Information

Charges	\$113.00
Camper Ketcha	
March Teacher Day Vacation Camp	\$75.00
March Teacher Day Vacation Camp Early and Late Care	\$13.00
Annual Registration Fee	\$25.00

New Family Balance \$113.00

Due Now for Camper Ketcha \$25.00

Deposit

The deposit must be paid in order to hold your camper's spot. If a deposit is not made your registration will be removed.

What form of payment will you use for the deposit?

Debit/Credit Card

eCheck

Payment Schedule for Balance

Pay in Full by E-Check (eCheck)

Pay In Full By Credit Card (Debit/Credit Card)

After School/Preschool Spring Only Monthly Payment (Debit/Credit Card)

After your deposit has been paid your card will be charged in 5 equal installments

4 Installments by Credit Card (Debit/Credit Card)

After your deposit has been processed your card will be charged in 4 equal installments beginning February 1. Any remaining balance will be charged to your card on your final date or as additional charges are incurred.

3 Installments by Credit Card (Debit/Credit Card)

After your deposit has been processed

11. Add your payment method.

(eCheck)
After your deposit has been processed your account will be charged in 4 equal installments beginning February 1. Any remaining balance will be charged by...

Add Debit/Credit Card

Save Your Credit Card

VISA MASTERCARD DISCOVER

Debit/Credit Card Number
0000 0000 0000 0000

Expiration Date MM / YYYY CVV ***

Billing Country
United States

Billing Address
336 Blackpoint Rd

Suite/Apt/etc. (optional)

City
Scarborough

State
Maine Zip
04074

First Name

Last Name

Email Address

Cancel Save Your Card

Your debit/credit card information is being stored in a Level 1 PCI compliant vault for future purchases.

12. In step 8 read the terms and conditions, select agree, and sign that you have read and understand. Click submit.

[My Account](#) | [Help](#) | [Log Out](#)

Camper Application

[Instructions](#)

1 2 3 4 5 6 7 8

Terms and Conditions

Welcome to Ketcha Outdoors! To ensure a safe, enjoyable, and successful experience for all participants, please carefully review and agree to the following terms and conditions:

1. Registration and Payment

- All campers must be registered using the official registration form.
- A non-refundable deposit is required to secure your child's spot. Full payment must be made by as outlined for your specific program.
- Late registrations may be accepted based on availability and may incur additional fees.

2. Cancellation and Refund Policy by Program
This is a comprehensive list of all of our program cancellation policies. Be sure to acquaint yourself with the policy(ies) for the program(s) you are enrolling in.

I have read and agree to the terms and conditions above. By signing this form I give Ketcha Outdoors permission to debit my account the total amount due as indicated on my tuition contract, if applicable.

Signature 01/13/2025

Back Submit


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13. Congratulations! Your application is submitted. You will receive a confirmation email to the address provided. As long as you paid all necessary deposits and registration fees your spot is saved and your camper is enrolled. Select Begin New Application if you have another child new to Ketcha Outdoors to enroll or click on My Account in the upper righthand corner if you have a second child to enroll who is already in Camp in Touch.

[My Account](#) | [Help](#) | [Log Out](#)

Camper Application

[Instructions](#)

 Thank you for submitting your application!

Application Submitted

[Print This Application](#)

[Begin New Application](#)

[My Account Menu](#)

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