



## After School Counselor

**Position Title:** After School Counselor

**Reports To:** Assistant Director of Youth and Camp Programs

**Location:** Scarborough, Maine

**Job Type:** Part Time, Now –June 15th

**Hours:** *Monday-Friday 3:15-5:45pm*

Are you passionate about making a difference in the lives of youth? Are you passionate about outdoor education? Do you want to gain valuable skills and experience working with youth in nature? This may be the job for you! We are seeking an After School Counselor to be responsible for supervising children ages 4-10 during our after-school program, ensuring their safety, growth, development and general well-being.

### After School Counselor Responsibilities:

- Constant supervision of all children in your care
- Follow risk management and safety policies as trained
- Ensuring children's daily needs are met including water, bug spray, sunscreen, snack, appropriate outdoor gear
- Communicate with all children in a positive and respectful manner
- Addresses behavior issues as trained
- Guide children to participate appropriately in activities
- Supervise proper use of all materials and equipment and assist with cleaning up after activities
- Communicate with supervisor if concerns or issues arise
- Other duties as assigned

### Qualifications:

- Enrolled in high school or GED program or have a high school diploma
- Must be 16 years of age or older
- Have some experience working with children and enjoy supporting youth development
- Have (or able to work towards) first aid and CPR certification
- Excellent verbal and written communication skills
- Able to maintain patience and understanding with all children in our programs
- Ability to prioritize the safety and well-being of all program participants
- Possess a high degree of flexibility and dependability

Ketcha Outdoors is an equal opportunity employer. We are committed to employing and supporting individuals who are passionate about social justice and have relevant work experience, regardless of their race, color, national origin, ancestry, sex, sexual orientation, gender identity, gender expression, physical or mental disability, religion, familial status or experience with poverty, receipt of public assistance, or homelessness. Due to the vulnerable nature of the people we serve we require a significant background check process, fingerprinting.

**To Apply:** Please email your resume and cover letter [jobs@ketchaoutdoors.org](mailto:jobs@ketchaoutdoors.org). We will ask for references upon follow-up.